

## Department of Mass Education Extension & Library Services

JANUARY	
1)	Hold meeting of the Sub-Committee of State Library council.
2)	Review of literacy programme with the district officials.
3)	Review meeting with District Library Officers on construction/repair/renovation work of Governments Sponsored and Government Aided Libraries, collection of UCs and reconciliation of accounts.
4)	Meeting with the Superintendent of Welfare Homes of North Bengal Districts.
5)	Organising District Book Fairs in some districts.
6)	Organising 1 <sup>st</sup> meeting of the West Bengal State Committee for Implementation of Raja Rammohan Roy Library Foundation (RRRLF) in the year 2016.
7)	Advertisement regarding financial assistance to Non Govt. and Non sponsored Libraries.
8)	6 proposals for infrastructure development for Social Welfare Homes to be processed.
9)	Finalisation of selection of books by the Book Selection Committee.
10)	Proposals for matching schemes to be sent to Raja Rammohan Roy Library Foundation (RRRLF).
11)	Setting up of Information Corner in district/town/rural libraries.
12)	Setting up of Women's Corner in Govt., Govt. Sponsored and Govt. Aided Libraries.
13)	Work order to be issued for selected books by the book Selection Committee.
14)	Inspection of 3 aided Social Welfare Homes.
15)	Inspection of Govt., Govt. Sponsored and Govt. Aided Libraries in Districts.
16)	Inspection of 4 Special Schools.
17)	Meeting of Local Library Authority in a few districts.
18)	Allotment of Fund towards Hostel Subsidy and contingencies for the disabled students to 25 Sponsored Special Schools.
19)	Release of Maintenance Grant to 5 Recognized Institutions.
20)	Release of funds against 30 proposals for Social Welfare Homes towards Maintenance Grant.
FEBRUARY	
1)	Organizing meeting of the High Powered Committee for implementation, monitoring, networking and computerization programme.
2)	Annual General Meeting of Governing Body of West Bengal State Literacy Mission Authority to be convened.
3)	Completion of Selection process for Financial Assistance to Non Govt. and Non Sponsored Libraries.
4)	Preparatory work for evaluation of about 10 lakh learners of Basic Literacy in 9 districts under Saakshar Bharat Programme will be taken up.
5)	Organising Districts Book Fairs in some Districts.
6)	Organising Computer Training of Librarians of Rural Library/ Primary Unit Library/ Area Library at State Central Library, Kolkata.
7)	Release of Maintenance Grants for 10 Social Welfare Homes.
8)	Setting up of Information corners in district/town/rural libraries.
9)	Organising a few Seminar, Workshop & Awareness programme in Govt., Govt. Sponsored and Govt. Aided Libraries.
10)	Inauguration of Certificate Course of Librarianship at Janata College, Banipur.
11)	Release of Maintenance grant to 5 Recognized institutions.

